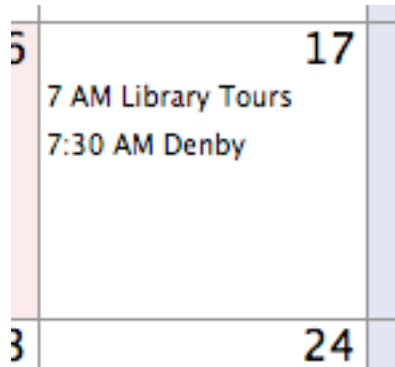
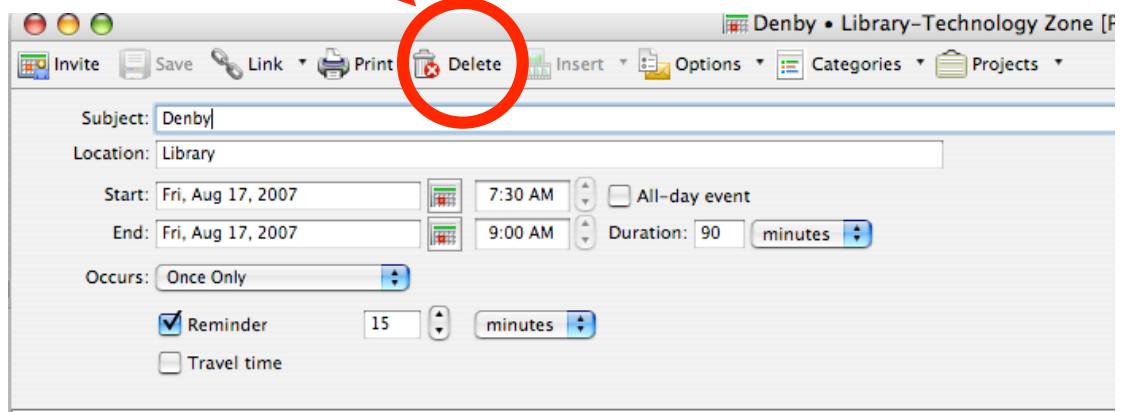


Deleting a Calendar Booking

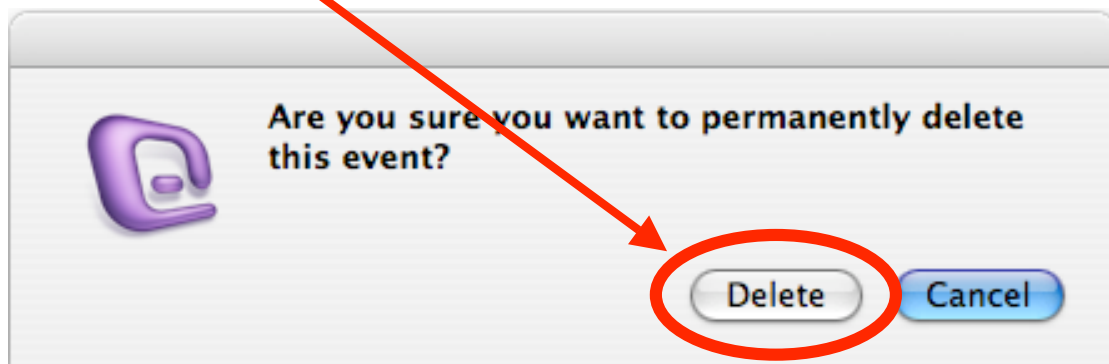
Step 1: Double click on your booking (ex: 7:30 AM Denby):



Step 2: Click on the "delete" button on the top toolbar of your detailed booking window:



Step 3: Click on "delete" when the confirmation pops up:



And you're done!